

**WAYNE COUNTY SCHOOLS
JOB DESCRIPTION**

Position: Forensics/Speech & Debate Coach – High School

Evaluated by: Principal or Principal Designee

Job Description: The high school after-school/evening school activity teacher for Forensics/Speech and Debate will provide engaging activities that will promote enrichment and school involvement

Qualifications:

1. Must hold a valid West Virginia Professional teaching certificate endorsed for the grade levels and/or after-school/evening school activity as indicated on the posting.
2. Must have experience with the programmatic level as indicated in the job posting.
3. Must possess excellent communication skills, both verbal and written, as well as positive relationship building with all students
4. Must possess the knowledge and skills required for a successful forensics/quiz bowl team.
5. Preference given to individuals with knowledge and experience of students within the school location as indicated on the posting.
6. Preference given to individual(s) with knowledge and/or training in Forensics/Speech and Debate.

Length of Employment: School Year

Salary: As per Wayne County pay schedule

Responsibilities:

1. Be prompt/punctual in reporting to the position.
2. Work with the school's administrators and teachers to identify students who can benefit from the after-school Forensics/Speech and Debate program.
3. Supervise and direct student forensic presentations at the school and interscholastic competitions.
4. Develop and implement engaging lessons and activities that promote educational enrichment.
5. Provide training to students so that they develop sophisticated forensic skills, confidence in themselves, a strong, healthy competitive spirit, a desire to excel, sportsmanship, pride in themselves and their school, and an understanding of the importance of forensic skills to further their education and/or career.
6. Supervise students at practice sessions, performances and during travel to and from performances.
7. Assure that school policies and regulations are enforced while supervising students.
8. Schedule forensic practices and performances.

9. Register students in interscholastic forensic competitions.
10. Acquire judges for forensic competitions (as needed) for competitions to be held at the school.
11. Recommend to the principal awards and special recognition programs for participants.
12. Attend forensics clinics, tournaments, related meetings and awards banquets (as needed).
13. Supervise equipment and materials used for forensics.
14. Be responsible for ordering materials/scripts.
15. Conduct intra-scholastic and intra-forensic auditions.
16. Ensure any medical and/or safety guidelines are followed based on current guidance.
17. Enforce and follow Wayne County Schools Code of Conduct.
18. Monitor students to ensure they are picked up by the appropriate parent or guardian.
19. Other responsibilities as assigned by a school administrator.