

**WAYNE COUNTY SCHOOLS
JOB DESCRIPTION**

Position: Alternative Learning Special Services Support Teacher

Evaluated by: Coordinator of Extended Learning Programs

Job Description: The Alternative Learning Special Services Support Teacher works collaboratively with other program and county staff to provide an alternative learning support programs in accordance with state law and West Virginia Board of Education and county policies and regulations.

Qualifications: The successful candidate must hold a West Virginia Professional Teaching Certificate for multi-categorical special education and autism or specific learning disabilities, mental impairment-mild/moderate, behavior disorders and autism endorsed at the grade levels appropriate for this assignment (6-12). Experience and training to work with at-risk students preferred.

Length of Employment: Defined in job posting

Responsibilities: In addition to abiding by established laws, policies, rules and regulations, the Alternative Learning Special Services Support Teacher shall have the following responsibilities and duties:

1. Demonstrate organization and model for students.
2. Develop and implement behavior plans for student success based on the student's Individualized Education Program.
3. Develop and implement appropriate lesson plans for multiple subjects based on the student's Individualized Education Program.
4. Provide instructional support to alternative, homebound, and virtual students through various methods of instruction based on the student's Individualized Education Program.
5. Enforce county and school rules and policies.
6. Utilize formative assessment for learning as part of the daily student routine.
7. Integrate technology into the educational process.
8. Complete training and annual alternative education certification.
9. Increase academic skills by actively engaging students based on the student's Individualized Education Program.
10. Organize and implement an effective, proactive intervention program based on the student's Individualized Education Program.
11. Coordinate efforts with the Alternative Education Program counselor.
12. Assist students with meeting graduation requirements based on the student's Individualized Education Program.
13. Provide instructional support, as needed, to all alternative, homebound, and virtual students in basic skills, core content and study/learning skills based on the student's Individualized Education Program.
14. Complete other duties as assigned by the program administrator.